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COURT OF APPEAL OF ALBERTA

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March 4, 2022

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Re: The Office of the Public Trustee of Alberta (A) v. Roland Twinn (R) and others
Appeal No. 2203-0043AC

Type of Appeal

Your recently filed Notice of Appeal has been reviewed and the appeal has been categorized as a Standard appeal.

Please note the following:

- ☒ The Notice of Appeal names Sawridge First Nation and Shelby Twinn (the QB Intervenor) with a status on appeal of “To be determined”. You are no doubt aware that rule 14.58(2) provides that a person granted intervenor status in the court appealed from must apply again to obtain intervenor status on an appeal. For that reason, the QB Intervenor has not been added as parties to this appeal, and therefore, will not receive any correspondence from the Court, including from my office.
- ☒ A filed copy of the order/judgment under appeal has not been included with the Notice of Appeal. Written or transcribed reasons are not sufficient. A filed copy of the order/judgment will be required for inclusion in the appeal record. Please note that the appeal cannot be scheduled for hearing until the order/judgment under appeal is filed.

Contacting the Case Management Officer (CMO)

Should you require assistance with managing this appeal, please contact me. Please be reminded to always copy all other parties to the appeal with any correspondence to the Court.

Please note that you may contact me by email anytime, but if you are attaching a letter (including letters addressed to me), materials required for the appeal or any other document to be filed, you must send that to the Registry. Filing documents or correspondence for parties is not part of the role of a CMO. Note that the Registry will alert me to any filed correspondence addressed to me or which requires my attention.

For information on some of the applications that can be made to the CMO see here: <https://www.albertacourts.ca/ca/registry/cmo>.

Deadlines / Timetables

A summarized version of appeal deadlines is available on the Court of Appeal's website under Registry > Filing Information > Filing Deadlines. Specific deadlines are available by logging into your CAMS Account and viewing the summary for this appeal. If you do not have a CAMS account, or for more information about CAMS, view the [CAMS Frequently Asked Questions \(FAQs\)](#) and the [CAMS Manual](#) located at <https://cams.albertacourts.ca/public-portal/>.

You are encouraged to review the applicable deadlines as failure to comply with them will result in the appeal being struck. I draw your particular attention to rule 14.23(1) (for standard appeals) and rule 14.24(1)(a) (for fast track appeals) which provides that the appellant's factum must be filed by the earlier of two dates. You will want to ensure that you diarize your file for the earlier of those dates to prevent the appeal from being unnecessarily struck.

In addition, it is strongly recommended that documents be prepared and filed *in advance* of any deadline in order to allow sufficient time to address any issues or make any necessary corrections.

There is an option to submit timetables for the appeal instead of following the deadlines set by the Rules of Court. A timetable sets out mutually-agreed upon deadlines for the filing of all materials, including the hearing date. The proposed timetable is sent to myself for approval. A sample timetable is available on the Court of Appeal's website under Registry > Filing Information > Filing Deadlines.

Judicial Dispute Resolution (JDR)

JDR is readily available at the Court of Appeal. Resolving a matter through JDR may result in the appeal being settled more expeditiously and at less expense than if it proceeded to hearing. A JDR may be initiated at any stage of the appeal proceedings. Further details on JDRs can be found in Division 5, Subdivision 4 of the Alberta Rules of Court, and in Part D of the Consolidated Practice Directions. Please contact me if all parties are interested in JDR or if you have any questions about the JDR process at the Court of Appeal.

Resources

The *Alberta Rules of Court* and the Consolidated Practice Directions (CPD) of the Court of Appeal are available on the Court of Appeal website at <https://www.albertacourts.ca/ca>. Please

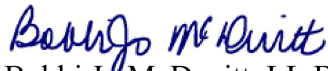
review the resources that are available on the website including forms, checklists, information sheets, sitting dates and more.

For resources specific to electronic filing and the use of CAMS, visit the Manual/Tip Sheets section of the e-filing website located at <https://cams.albertacourts.ca/public-portal>.

Reminder - New Procedure and Form Required for Electronic Hearings

Pursuant to a Notice issued July 6, 2020, available on the Court's website (<https://www.albertacourts.ca/ca/publications/announcements/notice-to-the-profession-and-public---new-procedure-for-electronic-hearings-confidentiality-or-privacy-concerns>), parties are required to complete the required Confidentiality or Privacy Concerns Form and submit that at least 10 days prior to any hearing (application or appeal) that is proceeding as an electronic hearing. Please see the notice for more details.

Thank you,



Bobbi Jo McDevitt, LL.B.
Case Management Officer
Court of Appeal - Edmonton
/bjm

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